

<b>Voluntary and Community Stakeholder Reference Group Draft Minutes of 11 October 2016 meeting</b>			
<b>Date and time:</b>	11 October 2016 Time: 10:00am-11:30am		
<b>Venue:</b>	Committee Room, Holbrook House		
<b>Organiser:</b>	Zoe Hodgson, Communications and Engagement Assistant		
<b>Attendees:</b>	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Gail Hawksworth, Head of Communications and Engagement, Enfield CCG (Chair)</p> <p>Alan Weinstock, CEO Age UK Enfield</p> <p>Pamela Burke, Chief Executive, Enfield Carers Centre</p> <p>Tim Fellows, Enfield LGBT Network</p> <p>Chandra Bhatia, Enfield Racial Equality Council</p> <p>Paula Jeffery, Enfield Voluntary Action</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Patricia Mecinska, Chief Executive, Healthwatch Enfield</p> <p>Vivien Giladi, Enfield Over 50s Forum</p> <p>Jackie Pummel, Administrator, Our Voice</p> <p>Khilna Gudhka, Co-ordinator, Our Voice Enfield</p> </td> </tr> </table>	<p>Gail Hawksworth, Head of Communications and Engagement, Enfield CCG (Chair)</p> <p>Alan Weinstock, CEO Age UK Enfield</p> <p>Pamela Burke, Chief Executive, Enfield Carers Centre</p> <p>Tim Fellows, Enfield LGBT Network</p> <p>Chandra Bhatia, Enfield Racial Equality Council</p> <p>Paula Jeffery, Enfield Voluntary Action</p>	<p>Patricia Mecinska, Chief Executive, Healthwatch Enfield</p> <p>Vivien Giladi, Enfield Over 50s Forum</p> <p>Jackie Pummel, Administrator, Our Voice</p> <p>Khilna Gudhka, Co-ordinator, Our Voice Enfield</p>
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1.0	<p><b>Apologies and Declarations of Interest:</b> Apologies received were noted. No conflicts of interest were declared.</p>	Action
2.0	<p><b>Minutes of last meeting, action log and matters arising:</b> The minutes of the last meeting were approved. There were no matters arising.</p> <p>It was noted that actions 1, 2, 3 and 4 on the action log were completed. Action point 4 was discussed at the meeting as part of Primary Care update.</p>	
3.0	<p><b>Paediatric Assessment Unit (PAU) Update (CW)</b> Claire Wright, Head of Strategy and Commissioning, provided an overview of the PAU. She explained that the unit sees on average two children per day. A review of the service was carried out last year of which the consensus was that the PAU was not viable. It was felt that there were better models of care which could potentially benefit more children than the PAU. The three month PAU consultation was expected to start from October 2016. There had been a 3 month engagement period. Thirty-five responses were received for the patient experience survey. These indicated that patients would prefer to see their GP or attend the Urgent Care Centre.</p> <p>Members raised a number of queries including:</p> <p><b>Question: If we were to make that change would the service be set up straight away</b></p> <p><b>Answer:</b> Yes – at the moment we are investigating whether a pilot could be run in advance which would move to the Chase Farm site when open. The consultation would be launched in the next week during which there will be engagement events.</p> <p><b>Question: How are the staff being used while the service is not being utilised</b></p> <p><b>Answer:</b> The nurses are providing some support for the Urgent Care Centre. However this was not necessarily the best use of their time.</p> <p><b>Comment: There are concerns regarding the use of resources within the health service. It is clear the unit was not viable therefore the proposals that the CCG is making need to be supported.</b></p>	

<p><b>4.0</b></p>	<p><b>Primary Care Update (DmB)</b>  Deborah McBeal, Deputy Chief officer and Director of primary Care, provided details of role and responsibilities and then gave a primary care update.</p> <p>Primary Care in Enfield: the CCG has been successful in securing funding to deliver 7 day, 8am-8pm GP services in Enfield. This has to be delivered at scale. This will involve four practice hubs (one in each locality). These will be available for everyone although not all may want to go to a hub. However for those that do this will free up appointments at local practices.</p> <p>GP practices in Enfield are currently discussing how they can work together in a GP Federation for Enfield. The four GPs leading this work for each locality are: Doctors Manish Kumar, Charles Boakye, Richard Harris and Tatha Sadhu. The four GPs are being supported by the LMC to review the outcome of the voting process, which may deliver the four hubs and was voted for by the majority of GPs.</p> <p>The group had a number of questions and comments, these included:</p> <p><b>Question: People are not always aware of the extended opening times; the information is patchy in different areas. How will you make sure this is clear?</b>  <b>Answer:</b> The services will be well advertised to members of the public, but any ideas on more ways to communicate the information would be helpful</p> <p><b>Question: Why are the opening hours strict 8am-8pm?</b>  <b>Answer:</b> Individual practices may be able to open for different hours with extended appointments. The funding delivers for a whole population from a certain number of hubs meaning patients have access 8am-8pm 7 days a week. It is in addition to those practices which may already have extended appointments. The whole population should benefit from it.</p> <p><b>Question: How many GPs will be in this hub?</b>  <b>Answer:</b> Two GPs, a practice nurse and admin support will be placed in each hub. The CCG will work to deliver this as efficiently and as best it can.</p> <p><b>Question: Previous pilots have identified that Saturdays were the least used day for appointments, we need reassurance that this is doable given the GP shortages we have in Enfield.</b>  <b>Answer:</b> The service will test this to see what the uptake is. We have to deliver what the government is requesting us to deliver</p>	
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<p>and what they have given the funding for. If services are not utilised on these days, then this provides evidence for further discussions with NHS England about matching capacity with demand.</p> <p><b>Action: Create general paragraph about this to send to community groups.</b></p> <p><b>Question: What is plan B when Saturday and Sunday appointments are not utilized?</b></p> <p><b>Answer:</b> If the appointments are not used on any given days then the service may need to be scaled back, but this may mean funding is taken away.</p> <p><b>Question: How will a patient's clinical record be transferred?</b></p> <p><b>Answer:</b> Wherever patients are being seen the clinician will have access to a subset of their record though a data sharing agreement.</p> <p><b>Question: Is there any thought being given to putting one in Chase ward as there is no GP practice in this ward.</b></p> <p><b>Answer:</b> In the North West there will need to be an agreement as to where would be the most appropriate place. The hubs will be based out of existing GP practices. The CCG is additionally looking at potentially having some type of primary care facility on the Chase Farm site subject to a feasibility study.</p> <p><b>Question: Could you tell us more about delegated commissioning? – We are in special measures, why are NHSE being so kind?</b></p> <p><b>Answer:</b> Enfield CCG is in special measures for finance and governance, but NHSE are assured that we have a sound financial plan and governance in place.</p> <p><b>Question: As a borough Enfield has gone down to 47 practices, it is a concern. How perceptive are NHSE to the fact that Enfield is in need?</b></p> <p><b>Answer:</b> It should be recognized that there is a national shortage of clinical staff. The CCG is looking at what can be done to upscale other staff e.g. employing administrators then training these to be healthcare assistants and then recruiting more administrators. Funding has now been secured for training an additional eight nurses, therefore encouraging them to train in Enfield and for the GP practices to take them on after they have been trained. Also we need to encourage more people to self-care when appropriate.</p> <p><b>Question: How many GPs are we short of?</b></p> <p><b>Answer:</b> This is difficult to answer with accuracy as the amount of patient 1:1 time with GPs is not known.</p>	<p><b>Enfield CCG Comms &amp; Engagement Team</b></p>
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	<p><b>Question: Can we look at social prescribing as a way of reducing GP visits?</b></p> <p><b>Answer:</b> This is something to consider and to work collaboratively with public health.</p> <p><b>Question: Is there anything that is being looked at to encourage GPs to come and work in Enfield?</b></p> <p><b>Answer:</b> This is difficult as we do not have control over where GPs choose to practice.</p> <p><b>Comments: The council was looking at developing a wellbeing hub. This might be something that can help address social prescribing. Enfield does not just have a shortage of GPs, also a shortage of good GP practices. There was currently no Director of Public Health and many of the points raised were to do with preventative medicine.</b></p> <p><b>Action:</b> Invite Public Health Colleague to talk about prevention and social prescribing.</p>	<b>GH</b>
5.0	<p><b>Any other business</b></p> <p>Enfield Racial Equality Council has obtained a small amount of money to get people to work together and open up their work to others. This was for communities to take part and learn from each other. This project was commencing soon.</p> <p>EVA was working with the local authority on the training of volunteer health champions. Their AGM was taking place on 26 October and members were welcome to attend.</p> <p>Healthwatch annual conference was being held on 13 October 2016.</p> <p><b>Question: What is happening about Holbrook House, where will the CCG be located as had heard that it would not be Southgate?</b></p> <p><b>Answer:</b> Not sure at the moment, but it was unlikely that the move would be to Southgate due to the length of the lease.</p> <p><b>Comment: We need to know more about the Sustainability Transformation Plan. Haringey, Camden and Islington are a lot richer than Enfield. So there were concerns that Enfield could join with another CCG and lose its independence</b></p> <p><b>Answer:</b> Because the CCG was a statutory organisation, it could not be abolished unless there is a change in the Health and Social Care Act.</p>	

<b>7.0</b>	<b>Date of next Tuesday meetings are:</b>  4 April 2017, 10am-11.30am, Committee room, Holbrook House  11 July 2017, 10-11.30am, Committee room, Holbrook House  3 October 2017, 10-11.30am, Committee room, Holbrook House  9 January 2018, 10-11.30am, Committee room, Holbrook House	
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