

<b>Voluntary and Community Stakeholder Reference Group Draft Minutes of meeting held on 3 July 2018</b>	
<b>Date and time:</b>	Time: 10:00am-11:30am
<b>Venue:</b>	Committee Room, Holbrook House, Cockfosters Road, Barnet, Herts.
<b>Organiser:</b>	Zoe Hodgson, Communications and Engagement Assistant
<b>Members:</b>	Graham MacDougall, Director of Commissioning, Enfield CCG (Chair) Niki Nicolaou, Third Sector Development Manager, London Borough of Enfield Vivien Giladi, Over 50s Forum Representative Fazilla Amide, Healthwatch Enfield Resim Clear, Our Voice, Patient Representative Gail Hawksworth, Head of Comms and Engagement, Barnet CCG and Enfield CCG
<b>Attendees</b>	Chris O'Donnell, Enfield Integrated Learning Disability Service Priscilla Surfraz, Enfield Integrated Learning Disability Service Ian Bretman, Governing Body Lay Member- Patient And Public Involvement, Barnet CCG- observer
<b>Apologies:</b>	Litsa Worrall, Elected Patient Participation Group Representative Tim Fellows, Chief Executive, Enfield Lesbian, Gay, Bisexual and Transgender Network Jo Ikhelef, Chief Executive, Enfield Voluntary Action Ben Jabuni, Chief Executive, Mind in Enfield Chandra Bhatia, Enfield Racial Equality Council
<b>1.0</b>	<b>Apologies and Declarations of Interest:</b> Apologies received were noted. There were no declarations of interest.
<b>2.0</b>	<b>Minutes of last meeting, action log and matters arising</b> The minutes of the previous meeting were agreed subject to two additions for apologies Vivien Giladi and Gail Hawksworth. No other amendments were required.
<b>3.0</b>	<b>Update: Learning Disability (LD) Service</b> - Chris O'Donnell provided an update from the Integrated Learning Disability Service, which included: <ul style="list-style-type: none"> <li>• Health promotions being carried out e.g. Regular 'Healthy Living' drop in sessions (with One-to-One and Community Partners); Diabetes drop in and support with Annual Health Checks;</li> <li>• Support provided in hospitals that is Acute Liaison Nurses all in post (7 days a week at North Middlesex); the increased use of hospital passports and flagging</li> </ul>

	<p>system in place at Royal Free and North Middlesex Hospitals.</p> <ul style="list-style-type: none"> <li>• Following the publication of the first annual report from national learning Disability Review, Enfield was found to be broadly comparable statistically; Enfield was better at liaising with palliative care services but the Capacity Act was not applied well around End of Life Care.</li> </ul> <p>Enfield continued to perform well with an average of one to two people in Assessment and Treatment units at any one time. The service found that more and more GPs were asking their patients to attend health checks.</p>	
	<p>Members noted the following:</p> <ul style="list-style-type: none"> <li>• Although GPs were asking more LD patients to attend health checks, the numbers of children 14+ asked was low; the Team were working directly with schools e.g. Durant's, Waverley and Cheviots to improve this</li> <li>• The LD Team attend GPs' Protected Learning Times to encourage them to contact their LD patients to improve the take up of Annual health checks</li> <li>• The newly developed records document covering reasonable adjustments will be soon going on line on their website; once this has happened, it will be publicised</li> <li>• The LD Team work closely with One-to-one who provide many of the activities including droppings; they also work with specialist providers at day centres</li> </ul> <p>Members were advised that One-to-One had lost their funding from London Borough of Enfield, but they still attend the LBE Partnership Board.</p> <p><b>Action:</b> The LD Team was asked to send information directly to One-to-One.</p>	<p><b>LD Team</b></p>
<p><b>4.0</b></p>	<p><b>Workshop: The voluntary sector role in the development of Care Closer to Home Integrated Networks (CHINs)</b> - The development of Care Closer to Home Integrated Networks would lead to fewer hospital visits as patients use these services. This development will result in having:</p> <ul style="list-style-type: none"> <li>• A one stop shop with more home visits;</li> <li>• More joined up services around GPs surgeries.</li> </ul> <p>The four localities in Enfield i.e. North West, South West, North East and South East were developing services that their patients needed i.e. North West and South West were working together on services for frailties and dementia; North East were working on paediatric and young people's mental health; frailties and dementia and long term conditions while the</p>	

	<p>South East was concentrating on paediatrics, long term conditions and respiratory diseases.</p>	
	<p>Members expressed their preferences for:</p> <ul style="list-style-type: none"> <li>• One stop shop delivered at centres around Enfield</li> <li>• A more joined up approach in GP surgeries</li> </ul> <p>They also expressed their concerns about:</p> <ul style="list-style-type: none"> <li>• Different offers for the different populations</li> <li>• The current set up in Enfield with 4 Federations, one for each area with one Federation covering the whole of Enfield</li> <li>• Resources both money and staff</li> <li>• The level of primary care services in the North East of Enfield</li> <li>• The pressures being put onto families to enable patients to stay at home, which can result in their carers becoming unwell</li> </ul> <p>They noted that:</p> <ul style="list-style-type: none"> <li>• Mapping out what health outcomes were required for the local population was being carried out and what actions need to take place to improve outcomes</li> <li>• The two West Localities would act as a single CHIN on frailty and dementia</li> <li>• In the last year £50m was spent on the over 65 on emergency admissions; about £30m on 75+ years</li> <li>• The scoping of what was needed at home would look at what was needed to keep people at home in the first 1-2 days; then 7 days and first 3 months</li> <li>• Expected to have frailty services in place by October 2018; providers meeting on 18 July 2018</li> <li>• Already an element of integrated care was in place</li> <li>• The vast majority of new GPs want to be salaried rather than partners, so the CCG was looking to try and attract more working in primary care centres; also will be providing training to enhance their skills</li> <li>• Case management was crucial to the development of patient centred services</li> <li>• This was about commissioning as a whole, not as individual providers</li> <li>• Voluntary sector providers will be part of this model of integrated care</li> <li>• Each CHIN will have a project group with the providers and the public able to feed into the Care Closer to</li> </ul>	

	<p>Home Delivery Board</p> <ul style="list-style-type: none"> <li>• This was 'invest to save' programme to create the resources necessary to deliver these services</li> <li>• Services commissioned will be monitored</li> </ul> <p><b>Actions:</b> Details of the membership of the 18 July meeting to be sent to members.</p> <p>To ask Enfield Voluntary Action which would be the voluntary and community groups to contact</p>	<p><b>GMacD</b></p> <p><b>GMacD</b></p>
<p><b>5.0</b></p> <p><b>5.1</b></p> <p><b>5.2</b></p> <p><b>5.3</b></p>	<p><b>Any other business</b></p> <p><b>Future meetings:</b> Members agreed that the Agenda would be structured to include a standing item with a Primary Care Update; the first part being devoted to business items with the second part being devoted to discussions on key issues.</p> <p><b>Action:</b> All members to let Zoe Hodgson know what themes or key issues they want to have at future meetings</p> <p>The Integrated Learning Disability Services to provide an update at the meeting on 8 January 2019.</p> <p>The Head of Comms and Engagement thanked all the members for all their help and support since the Group was established in September 2015. Members expressed their appreciation and wished her well with her future plans.</p>	<p><b>All</b></p>
<p><b>6.0</b></p>	<p><b>Date of next meetings:</b> Tuesday 2 October 2018, 10-11.30am Tuesday 8 January 2019, 10-11.30am</p> <p>Venue: Committee Room, Holbrook House</p>	